The following courses are just a few of BPCC's non-credit courses for March 2013. A complete listing of courses for February can be found at www.bpcc.edu/ continuingeducation.

- Medical Coding Basics: $279

3/5 - 4/11 6-9 p.m.
Students are introduced to procedural coding using Current Procedural Terminology (CPT) and Healthcare Common Procedure Coding System (HCPCS) coding systems. Students will develop an understanding of CPT characteristics, terminology, conventions and the coding requirements in order to obtain reimbursement from insurance companies.

- Real Estate 101: Pre-Licensing Education Course-$549

3/11 - 6/5 5:30-9:15 p.m.
This Louisiana Real Estate Commission-approved course prepares individuals pursuing a career in real estate for the Louisiana State licensing exam and satisfies the 90 hour education requirement to sit for the exam. It covers principles and practices of real estate, the Louisiana Real Estate License Law, the Law of Agency, Commission Rules and Regulations, and Civil Law as it pertains to real estate in Louisiana.

- Leadership Seminar: Using Personality Profiles to Lead Different People in the Best Ways-$99

3/12 8:30 a.m. - 4:30 p.m.
Using the DiSC® self-assessment tool to better understand yourself and others, learn the dimensions and personality profile patterns that drive behavior. Learn the fundamentals of leadership influence and how to use situational leadership to adapt your style to each individual and situation to achieve optimal employee and organizational performance.

- Criminal Justice: Narcotics $99

3/19 - 4/30 ONLINE
Learn the truth about narcotics and dangerous drug use. This class will open anyone's eyes to the facts about the effects of drugs on the body and mind, problems that stem from drug use, consequences, solutions and current efforts to address this national problem.

- Basic Computer Skills $129

3/2 - 4/13 9 a.m. - Noon
This course is for the complete beginner with computers. Learn basic computer terminology and how to use the mouse, taskbar, menus, toolbars, and 'Help' facility. Explore the basics of word processing and graphics. Work with Windows 7 like a pro as you learn to manage and customize files and folders.

- Planning Ahead for Long-term Care, NO CHARGE

3/5 10 a.m. - Noon
The Pennington Financial group will explain how to prepare for long-term care costs. Participants will learn how to prepare for Medicaid eligibility, veteran’s benefits for long-term care cost and the pitfalls associated with Medicaid long-term care coverage.

- Suburban Survivalist and Prep $29

3/5 6:30-8:30 p.m.

You don't know what tomorrow will bring so why not prepare yourself for the unthinkable? What happens to our society when the electricity and technology are gone for some reason? Learn

about solar oven cooking, food storage and preparation, water purification and sanitation, bug out bags, etc.

- ACT® Prep Bootcamp $199

3/12 - 4/11 5-8 p.m.
ACT® prep course covering all sections of the ACT® including English, Math, Reading, Science, optional writing section, and test-taking strategies. Registration for the course does not include registration for the exam.
*Individual ACT PREP Workshops for English, Math and Science offered on Saturdays at $59 each